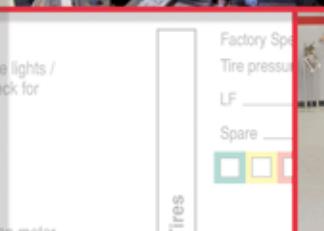
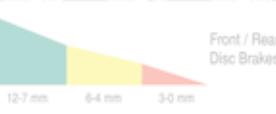




# **MAINTENANCE AND GENERAL SERVICE**

## **Course 031 Technician Handbook**

CUSTOMER AND VEHICLE INFORMATION		VEHICLE CONDITION		SERVICE INFORMATION	
Date _____	Time In: _____	 		<u>Description of service to be performed:</u>  <input type="checkbox"/> Initial Estimate: <input type="checkbox"/> I hereby authorize the repair work and inspection described to be performed along with the necessary materials and agree that dealer is not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, or any cause beyond their control. I hereby grant you and/or your employees permission to operate the vehicle as necessary for testing and inspection purposes.	
Customer Name: _____	Address: _____				
Today's Contact Phone #: _____	Email: _____				
Year/Make/Model: _____	Mileage: _____				
VIN: _____	1/4 Time: _____				
<input type="checkbox"/> Exterior 		<input type="checkbox"/> Tires 		<input type="checkbox"/> Customer declines access to spare tire <input type="checkbox"/> Customer declines access to glove box	
<input type="checkbox"/> Interior 		<input type="checkbox"/> Cabin air filter <input type="checkbox"/> Parking brake operation			
<input type="checkbox"/> Fluids 		<input type="checkbox"/> Drive belts (cracks / damage / wear) <input type="checkbox"/> Radiator core / air condition condenser (if equipped)		  	
<input type="checkbox"/> OK Filled _____ * (Oil level on arrival)		<input type="checkbox"/> Brakes 		LF _____ mm RF _____ mm LR _____ mm RR _____ mm  <input type="checkbox"/> Front / Rear Disc Brakes  	
<input type="checkbox"/> Windshield Washer <input type="checkbox"/> Coolant ( _____ degree of protection) <input type="checkbox"/> Power steering (if equipped) <input type="checkbox"/> Brake reservoir <input type="checkbox"/> Clutch reservoir (if equipped)					



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TOYOTA Technical Training

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## 031 Maintenance and General Service

Address: \_\_\_\_\_  
Today's Contact Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_  
Year/Make: \_\_\_\_\_  
Mileage: \_\_\_\_\_  
VIN: \_\_\_\_\_  
1/4 Time: \_\_\_\_\_

Initial Estimate:  
I hereby authorize the repair work and inspection described to be performed along with the necessary materials and agree that dealer is not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, or any cause beyond their control. I hereby grant you and/or your employees permission to operate the vehicle as necessary for testing and inspection purposes.

Customer declines access to spare tire   
Customer declines access to glove box

**Welcome**

Exterior  
Interior

Factory Spec  
Tire pressure  
LF \_\_\_\_\_  
Spare \_\_\_\_\_  
Tires  
LF PE LR RB Spare

Catch can leak  
Parking brake operation  
Drive belts (cracks / damage / wear)

**NOTES:**



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## Course Menu

### Maintenance and General Service

- ▶ 1. Introduction to Toyota Training
- ▶ 2. Toyota Maintenance Overview
- ▶ 3. Shop Safety
- ▶ 4. Tools and Equipment
- ▶ 5. Vehicle Preparation
- ▶ 6. Vehicle Service Information
- ▶ 7. Inspection, Adjustment, and Service
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**NOTES:**



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